TFG PROJECT CHARTER – LIST OF CONTENTS

TFG TITLE : As approved in the Intranet.

STUDENTS FULL NAME :

DIRECTOR FULL NAME :

CO-DIRECTOR FULL NAME : (whenever applies).

DELIVERY DATE :

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AIM : (text; brief description of the main goal of the project).

SCOPE : (bulleted; list of tasks, activities and deliverable documents that shall be developed in order to achieve the goal of the project or study).

REQUIREMENTS : (bulleted; technical, economical, legal or milestone specifications that shall fulfil the designed item or its components).

BACKGROUND : (text; description of the need that is being covered / advantages or disadvantages of your approach / usefulness of the project / critical elements of the designing process / previous experiences a.s.o.).

CALENDAR : (brief description of the tasks and work packages that must be developed to achieve the goal of the project or study; identification of the dependencies amongst tasks; estimation of the necessary time to allocate to the tasks and preliminary TFG calendar (Gantt Chart or equivalent).

REVISED VERSION : 13th of March 2014